

HOLMES BUILDING CONTRACTORS - RISK ASSESSMENT FORM

TASK	General COVID 19	ORIGINATOR	Gary Anderson	DATE	15/07/20
		RISK ASS NO	GEN 10 REV 1	PAGES	1 of 4

ACTIVITY	HAZARD	RISK			ACTION REQUIRED	OUTCOME		
		HIGH	MED	LOW		HIGH	MED	LOW
General	COVID 19				<p>These are exceptional circumstances and we must comply with the latest Government advice on Coronavirus (Covid-19) at all times.</p> <p>Where workers need to enter people's homes they should follow the Public Health England (PHE) guidance on Tradespeople and working in people's homes.</p> <p>We need to ensure we have a consistent approach, protecting the workforce and minimising the risk of spread of infection.</p> <p>This Risk Assessment will cover :-</p> <ul style="list-style-type: none"> How personnel travel to and from site. Social distancing How to reduce infection spreading Cleanliness and hygiene Responsibilities of employers and individuals to make every effort to comply and protect, their colleagues, families and the UK population. <p>Basically where it is not possible to follow the social distancing guidelines in full in relation to a particular activity we will consider whether that activity needs to continue.</p> <p>The health and safety requirements of any construction activity must not be compromised at this time. If an activity cannot be undertaken safely, it should not take place.</p> <p>Emergency services are also under great pressure and may not be able to respond as quickly as usual. This should be taken into consideration in the planning of work activities, first aid, fire and emergency responses.</p>			

GUIDELINES

LIST THE ACTIVITIES	LIST THE HAZARDS RELATING TO THE ACTIVITY	RATE THE RISK	WHAT CONTROL MEASURES ARE NECESSARY TO REDUCE THE RISK	IF THE RISK IS STILL HIGH ACTIVITY SHOULD NOT TAKE PLACE
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USE THE 3 WHATS:- **WHAT** CAN GO WRONG, **WHAT** CAN CAUSE IT TO GO WRONG ,**WHAT** CAN I DO TO PREVENT IT GOING WRONG

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Before Travelling / commencing work	Potential Spread of Covid 19	H			<p>Workers who are unwell with symptoms of Coronavirus (Covid-19) should not travel to or attend the workplace. Report how you are feeling to the office Anyone who has a high temperature, a new continuous cough, or a loss of, or change in, their normal sense of taste or smell; or is within 14 days of the day when the first member of their household showed symptoms of Coronavirus (Covid-19) or has been contacted by the NHS Test & Trace Service; should not come to site, but must follow the guidance on self-isolation.</p>			L
Travelling to work	Potential Spread of Covid 19		M		<p>Wherever possible workers should travel to site alone using their own transport Or company vehicle If workers have no option but to share transport: Journeys should be shared with the same individuals and with the minimum number of people at any one time Good ventilation (i.e. keeping the windows open) and facing away from each other may help to reduce the risk of transmission The vehicle should be cleaned regularly using gloves and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces Wash hands for 20 seconds using soap and water or hand sanitiser if soap and water are not available before entering and after getting out of the vehicle</p>			L
Falling ill at work	Potential Spread of Covid 19	H			<p>If a worker develops a high temperature or a persistent cough while at work, they should:</p> <ul style="list-style-type: none"> · Ensure their manager or supervisor is informed · Return home immediately · Avoid touching anything · Cough or sneeze into a tissue and put it in a bin, or if they do not have 			L

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					<p>tissues, cough and sneeze into the crook of their elbow. They should get a Coronavirus (Covid-19) test. They must then follow the guidance on self-isolation and not return to work until they have received a negative test result or, in the event of a positive test result, their period of self-isolation has been completed.</p>			
On Site and entering the office general procedures	Potential Spread of Covid 19		M	<p>Stop all non-essential visitors Consider introducing staggered start and finish times to reduce congestion and contact at all times Plan site access and egress points to enable social distancing – you may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring, including in the case of emergencies Allow plenty of space between people waiting to enter site Use signs All workers to wash their hands for 20 seconds using soap and water when entering and leaving the site (or sanitiser) Regularly clean common contact surfaces in reception, office, access control and delivery areas e.g. screens, telephone handsets and desks (on site do not share tools) Reduce the number of people on site whenever practical to do so Where loading and offloading arrangements on site will allow it, drivers should remain in their vehicles. Where drivers are required to exit their vehicle, they should wash or sanitise their hands before handling any materials</p> <p>Generally observe good social distancing practices throughout your working day, please see the work planning to avoid close work attached to this risk assessment</p>				L

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					<p>The Government's guidelines on social distancing refer to 'one metre plus' which is defined in Working safely during Coronavirus (Covid-19) – Construction and other outdoor work as “two metres or one metre with risk mitigation where two metres is not viable”.</p> <p>Mitigations could include installing screens, making sure people face away from each other, handwashing facilities, minimising the amount of time spent with people outside your household or bubble, and being outdoors.</p> <p>If you are not able to work whilst maintaining a two metre distance, or one metre with risk mitigation / where two metres is not viable, you should consider whether the activity should continue</p>			
	Abuse from members of the public due to the current situation				If you are subjected to abuse from any member of the public please walk away from the situation and report what happened and why they were aggressive / abusive to the office			
Welfare and break times	Potential Spread of Covid 19		M		<p>Ensure adequate supplies of soap and fresh water are readily available and kept topped up at all times</p> <p>Provide hand sanitiser (minimum 60% alcohol based) where hand washing facilities are unavailable</p> <p>Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</p> <p>Restrict the number of people using toilet facilities</p> <p>Where possible, workers should be encouraged to bring their own food. They should also be required to stay on site once they have entered it and avoid using local shops.</p>			L
Carrying out First Aid / need for	Strain on the emergency services		M		The primary responsibility is to preserve life and first aid should be administered if required and until the emergency services attend.			L

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emergency services					<p>When planning site activities, the provision of adequate first aid resources must be assessed</p> <p>Emergency plans including contact details should be kept up to date</p> <p>Consideration must be given to potential delays in emergency services response, due to the current pressure on resources</p> <p>Consider preventing or rescheduling high-risk work.</p>			
Additional information					<p>If you are unsure with regards to any situation please contact the office for advice</p> <p>Please follow any specific site rules advised by the client</p> <p>See attached work planning sheet to help keep everyone safe and ensure consistency.</p>			

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